BUYING OFF THE PLAN
CHECKLIST
**STEP 1: TO SECURE YOUR PROPERTY**

- Complete an Expression of Interest (EOI) form
- Pay an initial holding deposit of $1,000
- This places the property on hold for you whilst contracts are being reviewed by your solicitor.

**STEP 2: REVIEW, SIGN & EXCHANGE YOUR CONTRACT**

- Contracts are signed by you as the buyer and then by the developer
- Pay the 10% balance of the purchase price (less your initial holding deposit).
  
  The contract is now legally binding.
- If you have an existing property that you would like to sell, let us know if we can help.

**STEP 3: FINANCING YOUR PROPERTY**

- 3 months prior to settlement, organise your finances.
- Your bank will let you know if a valuation on the property is required by an independent valuer.

**STEP 4: SETTLEMENT**

- We’ll contact you once the building is completed and a Certificate of Occupancy is issued and prior to titles being registered, to arrange a pre-settlement inspection of your property. Your solicitor will advise you of the settlement date once titles are registered.
- After settlement the key to your brand new property is yours!
  
  Congratulations!