# BUYING OFF THE PLAN

CHECKLIST

**SPACE** PROJECTS

#### **STEP 1: TO SECURE YOUR PROPERTY**



Complete an Expression of Interest (EOI) form



Pay an initial holding deposit of \$1,000



This places the property on hold for you whilst contracts are being reviewed by your solicitor.

## **STEP 2: REVIEW, SIGN & EXCHANGE YOUR CONTRACT**



Contracts are signed by you as the buyer and then by the developer



Pay the 10% balance of the purchase price (less your initial holding deposit).

The contract is now legally binding.



If you have an existing property that you would like to sell, let us know if we can help.

### **STEP 3: FINANCING YOUR PROPERTY**



3 months prior to settlement, organise your finances.



Your bank will let you know if a valuation on the property is required by an independent valuer.

## **STEP 4: SETTLEMENT**



We'll contact you once the building is completed and a Certificate of Occupancy is issued and prior to titles being registered, to arrange a pre-settlement inspection of your property. Your solicitor will advise you of the settlement date once titles are registered.



After settlement the key to your brand new property is yours!

Congratulations!